NJP and the UPB

Nonjudicial Punishment

- Provides commanders with a means of maintaining good order and discipline.
- Promotes positive behavior changes without stigma of a court-martial conviction.
- Only one form of punishment a commander may impose.

MCM V-1, par 1a-c

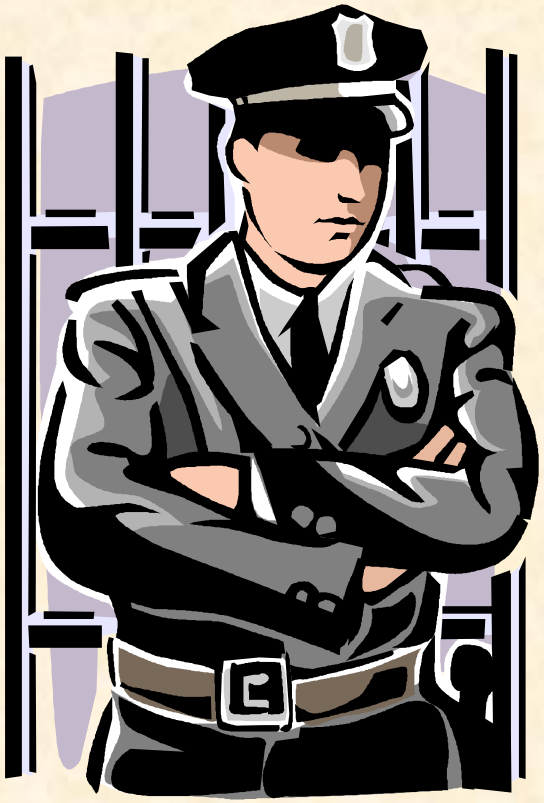
Authority To Impose

- Commanding Officers
  - Designated Officers in Charge
    - Successor of command due to death, transfer, incapacity or absence of previous commander.

LEGADMINMAN pg 3-3

Jurisdiction

- Accused must be a member of the command.



LEGADMINMAN PAGE 3-3, par. 3001

Punishments

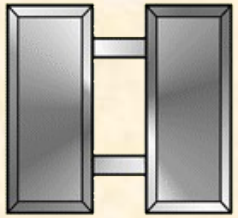
- The maximum punishment depends on:

  - Commanding Officer’s rank
  - Rank of the accused
  - Commanding Officer’s authority

Field Grade

- Confinement on bread and water for 3 days
- Correctional Custody for 30 days
- Forfeiture ½ mo pay per mo for 2 months
- Red one pay grade
- Extra duty for 45 days
- Restriction for 60 days

Company Grade



- Confinement on bread and water for 3 days
- Correctional Custody for 7 days
- Forfeiture of 7 days pay
- Extra duty X 14 days
- Restriction X 14 days

Refer to MCM Part V-5

Forfeitures

- Whole dollar amounts

  Example $100.00 vice $100.50

- Can only take pay at the rate to which the accused was reduced.

LEGADMINMAN pg 3-5, par

Limitations on Punishments

- Cpl and above cannot receive correctional custody

or confinement on bread and water.

- Extra duties cannot be a known safety hazard

(2 hrs per day).

- Reduced one rank at a time.

- Restriction may not exceed maximum extra duty if

both is imposed (45).

MCM pg V-6

Execution of Punishment

- No suspension; begins date of NJP.
- If suspended or vacated; effective date is the date vacated.
- If punishment is stayed pending an appeal – effective date is the date punishment starts.

Suspension of Punishment

- CO can suspend all or part (no more than 6 mos).
- If accused violates suspension, CO can vacate

suspension.

- CO can specify in writing additional conditions of

the suspension.

MCM pg V-4, par 6

Appeals

Two grounds for an appeal:

- Punishment is unjust:

  Exceeds CO's authority (reduce 2 pay grades).

- Disproportionate to the offense:

  Max punishment for 10 min UA.

MCM pg V-8, par 7

Appeals

- Submitted to next higher commander.
- Must be in writing.
- Submitted within 5 working days.

What is the UPB?

- NAVMC 10132 is used to record the NJP for enlisted personnel.
- Chapter 3, MCO P5800.16A LEGADMINMAN
- MARADMIN 301/02
- MARADMIN 542/02

Preparation

- UPB form will be prepared in duplicate
- AUTHORIZED abbreviations
- May be typewritten or handwritten (legibly) in black ink.
- Duplicate UPB form does not require original signatures or initials

LEGADMINMAN, pg 3-6, par 3006

Summary of Proceedings

- JAGMAN, App A-1-e is a guide to be used by the CO and the clerk taking notes at the NJP.
- Use the summary provided in the scenario as a source document to type the UPB.

JAGMAN pg A-1-e and A-1-f

(CAPTAIN'S MAST) (OFFICE HOURS)
ACCUSED'S NOTIFICATION AND ELECTION OF RIGHTS
ACCUSED NOT ATTACHED TO OR EMBARKED IN A VESSEL
RECORD MAY BE USED IN AGGRAVATION IN EVENT OF LATER COURT-MARTIAL
(See JAGMAN 0109)

Notification and election of rights concerning the contemplated imposition of nonjudicial punishment in the case of _____, SSN _____, assigned or attached to _____.

NOTIFICATION

1. In accordance with the requirements of paragraph 4 of Part V, MCM, 1984, you are hereby notified that the commanding officer is considering imposing nonjudicial punishment on you because of the following alleged offenses:

(Note: Here describe the offenses, including the UCMJ article(s) allegedly violated.)

2. The allegations against you are based on the following information:

(Note: Here provide a brief summary of that information.)

3. You have the right to refuse imposition of nonjudicial punishment. If you refuse nonjudicial punishment, charges could be referred for trial by court-martial by summary, special, or general court-martial. If charges are referred to trial by summary court-martial, you may not be tried by summary court-martial over your objection. If charges are referred to a special or general court-martial you will have the right to be represented by counsel. The maximum punishment that could be imposed if you accept nonjudicial punishment is:

_____

CAPTAIN'S MAST/OFFICE HOURS GUIDE

(NOTE: The formalities prior to and at the termination of the captain's mast or office hours normally are determined by custom and tradition in the Navy and Marine Corps.)

CO: You are suspected of committing the following violation(s) of the Uniform Code of Military Justice:

_____

_____

_____

You do not have to make any statement regarding the offense(s) of which you are accused or suspected and any statement made by you may be used as evidence against you.

(Note: If it is reasonably foreseeable that the accused's statements during the captain's mast/office hours proceedings may be considered for introduction in evidence in a later court-martial, an explanation of rights and a waiver, in the format of Appendix A-1-m of the JAG Manual, will have to be obtained from the accused, during the hearing, before proceeding further.)

CO: You are advised that a captain's mast/office hours is not a trial and that a determination of misconduct on your part is not a conviction by a court. Further, you are advised that the formal rules of evidence used in trials by court-martial do not apply at captain's mast/office hours.

CO: I have a statement signed by you acknowledging that you were fully advised of your legal rights pertaining at this hearing. (Note: This statement will be either JAGMAN Appendix A-1-b, A-1-c, or A-1-d.)

NJP Charge Drafting

- Use the MCM to figure out what to charge
  - Appendix 12 very useful
- Reference: MCO P5800.16 (Chapter 3)
- Elements of the article that state the offense
  - Who, What, When, Where, and H[illegible] the accused commit the offense
  - On active duty did,!

I'LL ASK YOU AGAIN SIR!
DID YOU, OR DID YOU NOT LOOK AT MY CLIENT AND, IN A CROWDED SHOPPING MALL, IN FRONT OF HER CHILDREN, CALL HER, NOT ONCE, BUT THREE TIMES...A "HO"!
KN DUFFY@SPRYNET.COM
DUFFY

Santa's sexual harassment trial takes a dramatic change for the worse

> CH 2 5. Detailed Preparation Instructions

a. Item 1. Do not use charge/specification as in courts-martial. If there are multiple infractions of an article of the UCMJ, repeat the article as indicated below. Enter the article(s) of the UCMJ violated and a summary of each offense, to include date, time, and place of the alleged offense. Examples:

3-6

Art. 90. Struck Capt Smith with fists at HqCo, HqBn 3d MarDiv at 0930, 10 Nov 98.

Art. 90. At Co A, 1st Bn, 7th Mar (deployed) on 11 Mar 98, willfully disobeyed Capt Green's order to get a haircut.

Art. 86. UA fr HqCo, HqBn, 3d MarDiv dur the prd 0800, 11 Nov 98 through 2359, 15 Nov 98.

UNIT PUNISHMENT BOOK (5812)
NAVMC 10132 (REV. 4-02) (Previous editions will not be used.) (EF)
SN: 0109-LF-984-4100

Staple Additional pages here.

Distribution:

Original copy to SRB/OQR
Copy to: OMPF, UNIT FILES, MEMBER

1. OFFENSES (To include specific circumstances and the date and place of commission of the offense.)

(SEE SUPPLEMENTAL PAGE)

2. I have been advised of and understand my rights under Article 31, UCMJ. I also have been advised of and understand my right to demand trial by court martial in lieu of non-judicial punishment. I (do) (do not) demand trial and (will) (will not) accept non-judicial punishment subject to my right of appeal. I further certify that I (have) (have not) been given the opportunity to consult with a military lawyer, provided at no expense to me, prior to my decision to accept non-judicial punishment.

(DATE) (Signature of accused) _____

3. The accused has been afforded these rights under Article 31, UCMJ, and the right to demand trial by court-martial in lieu of non-judicial punishment.

(DATE) (Signature of immediate CO of accused) _____

4. BOOKER STATEMENT: I have been given the opportunity to consult with a lawyer, provided by the Government at no cost to me, in regard to a pending NJP for violation of Article(s) of the UCMJ. I understand I have the right to refuse that NJP; I (do) (do not) choose to exercise that right. I further understand that acceptance of NJP does not preclude my command from taking other adverse administrative action aganist me.

(DATE) (Signature) _____

5. UNAUTHORIZED ABSENCES (in excess of 24 hours) AND MARKS OF DESERTION

- **ARTICLE 86**
- In that Lance Corporal John D. Wrongway, U.S. Marine Corps, on active duty did,

  on or about 17 September 2007, without authority, absent himself from his unit to wit: Your Unit, 2d Marine Aircraft Wing, located at Marine Corps Air Station, Cherry Point, North Carolina, and did remain so absent until on or about 18 September 2007.

- **ARTICLE 92**
- In that Lance Corporal John D. Wrongway, U.S. Marine Corps, on active duty did having knowledge of a lawful order issued by Lieutenant Colonel Brandon D. Wilkerson, the Commanding Officer of Your Unit, 2d Marine Aircraft Wing, Marine Corps Air Station, Cherry Point, North Carolina to wit: Pretrial Restriction Order, dated 18 September 2007, an order which it was his duty to obey, did, on board Marine Corps Air Station, Cherry Point, North Carolina, between on or about 27 October 2007 through on or about 28 October 2007, fail to obey the same by wrongfully leaving the geographic area of Marine Corps Air Station, Cherry Point, North Carolina

- **ARTICLE 112a**
- In that Lance Corporal John D. Wrongway, U.S. Marine Corps, on active duty did, at an unknown location, between on or about 11 September 2007 through on or about 18 September 2007, wrongfully use cocaine.

Great link for drafting charges:

http://www.jag.navy.mil/html/TSOwestTrialServices.htm

- **Article 80**
  In that Seaman John Q. Public, U. S. Navy, on active duty, did, at Joe's Auto Shop, located in Lemon Grove, California, on or about 20 January 2000, with intent, attempt to defraud, falsely pretend to Joe's Auto Shop that he was Seaman David Q. Victim, then knowing that the pretenses were false, and by means thereof did wrongfully attempt to obtain services, of a value of about $385.00, to wit: by attempting to use Seaman David Q. Victim's Visa Debit card at Joe's Auto Shop in order to pay for the repair and replacement of the brakes on his 1985 Buick Skylark automobile.
- **Article 81**
  Specification: In that Seaman John Q. Public, U. S. Navy, on active duty, did, at or near San Diego, California, on or about December 1999, conspire with Seaman David Q. Thief and Seaman Paul Z. Criminal to commit an offense under the Uniform Code of Military Justice, to wit: to possess and distribute methlenedioxymethamphetamine, a schedule I controlled substance, ketamine a schedule III controlled substance, in order to effect the object of the conspiracy the said Seaman John Q. Public maintained, purchased, and distributed methlenedioxymethamphetamine, and ketamine.
- **Article 85**
  Specification: In that Seaman John Q. Public, U.S. Navy, on active duty, did, on or about 30 June 1999, without authority and with intent to remain away therefrom permanently, absent himself from his unit, to wit: USS NEVERSAIL (DD 99), located at San Diego, California, and did remain so absent in desertion until he was apprehended on or about 1 July 1999.

- Article 87
  In that Seaman John Q. Public, U.S. Navy, on active duty, did, at or near San Diego, California, on or about 10 September 1999, through design, miss the movement of USS NEVERSAIL (DD 99) with which he was required in the course of duty to move.
- In that Seaman John Q. Public, U.S. Navy, on active duty, did, at or near San Diego, California, on or about 10 September 1999, through neglect miss the movement of USS NEVERSAIL (DD 99) with which he was required in the course of duty to move.

- Article 125
  In that Lieutenant John Q. Public, U.S. Navy, on active duty, did, at or near San Diego, California, from about December 1998 to about June 1999, on divers occasions, commit sodomy with Jane Q. Victim, a child under the age of sixteen years.

- Article 127
  In that Seaman John Q. Public, U.S. Navy, on active duty, did, at 10 Sesame Street, San Diego, California, on or about 5 January 1999, with intent unlawfully to obtain an advantage, to wit: a dissolution of marriage granting full custody of their community property to Seaman John Q. Public, U.S. Navy, communicate to Seaman Jane Q. Victim, U.S. Navy, a threat to kill her if these demands were not met.

- **Article 134**
- ***General Article***
  Possession of stolen explosives
  In that Seaman John Q. Public, U.S. Navy, on active duty, did, at or near San Diego, California, on or about 4 February 1997, knowingly possess and store stolen explosive materials, in violation of Title 18 U.S.C. Section 842 (h).

- ***Possession of classified information***
  In that Seaman John Q. Public, U. S. Navy, on active duty, did, at or near 1600 Sesame Street, San Diego, California, on or about 31 May 2000, have possession of documents containing classified information of the United States, which he knowingly removed, without authority, and with the intent to retain such documents at an unauthorized location in violation of Title 18 United States Code Section 1924.

- ***Use of telephone lines to conduct drug transaction***
  In that, Seaman John Q. Public, U. S. Navy, on active duty, did, at or near San Diego, California, on divers occasions between 17 December 1999 and 20 May 2000, violate Title 21, United States Code, Section 843(b), by knowingly and intentionally using a communicator facility, to wit: a telephone, to cause and facilitate the commission of a controlled substance offense, in violation of Title 21, United States Code, Section 846, to wit: distribution of methlenedioxymethamphetamine, a schedule I controlled substance, and lysergic acid diethylamide.

- ***Possession of child pornography***
  In that Lieutenant John Q. Public, U.S. Navy, on active duty, did, at or near San Diego, California, on or about 31 January 2000, knowingly possess a computer hard-drive containing visual depictions of minors engaging in sexually explicit conduct, with said visual depictions having been transported in interstate commerce, thus violating 18 United States Code, Section 2252A(a)(5)(B).

- ***Mails: Taking, opening***
  In that Seaman James R. Public, U.S. Navy, on active duty, did, between on or about 10 July and 19 July 1999, at or near San Diego, California, wrongfully steal certain mail matter, to wit: a box of blank checks, addressed to Seaman Jane Q. Victim, which was then located in the said Seaman Jane Q. Victim's barracks room for the purpose of distribution, and which mail matter was stolen before it was delivered to the addressee, the said Seaman Jane Q. Victim, U.S. Navy.
- ***Obstruction of Justice***
  In that Seaman James Q. Public, U.S. Navy, on active duty, did at or near San Diego, California, on various occasions between January 1998 and December 1999, wrongfully endeavor to influence the actions of Mrs. Jane Doe as a witness in the case of United States versus Seaman James Q. Public, U.S. Navy, by giving to the said Mrs. Jane Doe the sum of approximately $7000.00 , if she, the said Mrs. Jane Doe, would wrongfully prevent the communication of information relating to Seaman James Q. Public's sexual relationship and sexual intercourse with his daughter Jane Public to the police and/or appropriate legal authorities.
- ***Breaking Restriction***
  In that Lieutenant John Q. Public, U. S. Navy, on active duty, having been restricted to the limits of USS NEVERSAIL (DD 99), by a person authorized to do so, did, onboard USS NEVERSAIL (DD 99), on or about 22 September 1999, break said restriction.
- ***Solicitation of another to commit an offense***
  In that Lieutenant John Q. Public, U. S. Navy, on active duty, did, at or near San Diego, California on or about 31 May 2000 wrongfully solicit Seaman Jane Q. Victim, U.S. Navy, to purchase Ketamine.
- ***Communicating a threat***
  In that Seaman John Q. Public, U.S. Navy, on active duty, did, at 110 Sesame Street, San Diego, California, on or about 15 August 1999, wrongfully communicate to Seaman Jane Q. Victim, U.S. Navy, a threat to injure her daughter, Jean Q. Victim, by shooting and killing said daughter, or words to that effect.

Item 1 - Offenses

UNIT PUNISHMENT BOOK (5812)
NAVMC 10132 (REV. 4-02) (Previous edition will not be used.) (EF)
SN: 0109-LF-984-4100

Distribution:
Original copy to SRB/OQR
Copy to: OMPF, UNIT FILES, MEMBER

Staple Additional pages here.

1. OFFENSE (To include the specific circumstance and the date and time of the commission of the offense.)

Art. 92. Did willfully disobey SSgt Smith's order to get ready for gd du, on 11 Jun 07 at 0730, at COA, 1st Bn, 10th Mar, 2d MarDiv, CamLej.

Item 2 - Art. 31 Rights

- Completed prior to the NJP.
- Accused is advised of Art. 31 Rights.
- If Marine refuses to sign in item 2 type:

"See item #16"

- In item 16 type:

"Marine refuses to indicate intentions or to sign item 2. Case forwarded recommending (Special Court- Martial), (Summary Court-Martial), etc..."

Item 2 - Art. 31 Rights

T PUNISHMENT BOOK (5812)
MC 10132 (REV. 4-02) (Previous edition will not be used.) (EF)
0109-LF-984-4100

Distribution:
Original copy to SRB/OQR
Copy to: OMPF, UNIT FILES, MEMBER

Staple Additional pages here.

NSE (To include the specific circumstance and the date and time of the commission of the offense.)

Art. 92. Did willfully disobey SSgt Smith's order to get ready for gd du, on 11 Jun 07 at 0730, at COA, 1st Bn, 10th Mar, 2d MarDiv, CamLej.

been advised of and understand my rights under Article 31, UCMJ. I also have been advised of and under
to demand trial by court-martial in lieu of non-judicial punishment. I (do) (do not) demand trial and (will)
on-judicial punishment subject to my right of appeal. I further certify that I (have) (have not) been given t
ity to consult with a military lawyer, provided at no expense to me, prior to my decision to accept non-judi
ent.

2007/06/14 (Signature of Accused) RONALD B. PARE

Item 3 - CO Acknowledgemen

- CO of the accused will sign/date in this block after

3. The accused has been afforded these rights under Article 31, UCMJ, and the right to demand trial by court-martial in lieu of non-judicial punishment.

(DATE) **2007/06/14** **BEGOOD** **(Signature of immediate CO of Accused)** **J. A.**

Item 4 - Booker Statement

- Marine acknowledgement.
- Marine accepts NJP or trial by a court-martial.

Item 4 - Booker Statement

4. BOOKER STATEMENT: I have been given the opportunity to consult with a lawyer, provided by the Government at no cost to me, in regard to a pending NJP for violation of Article(s) 92 of the UCMJ. I understand I have the right to refuse that NJP; I (do) (do not) choose to exercise that right. I further understand that acceptance of NJP does not preclude my command from taking other adverse administrative action against me.

2007/06/12 **RONALD B. PARE**

(DATE) _____ (Signature of Accused) _____

Item 5 - UA

- UA is when a member of the armed forces is (member's own fault) not at appointed place of duty.
- UA entries are proof of an absence offense and must be free of errors.
- Must be properly authenticated to be allowed as evidence in a court-martial.

Item 5 - UA

- If Marine was not UA, leave blank.

5. UNAUTHORIZED ABSENCES (in excess of 24 hours) MARKS OF DESERTION

6 Feb 07. UA (AWOL) fr this org since 0801, 5 Feb 07.
Abs rpt by RUC 12001 on UD 0028 dtd 6 Feb 07.

Item 6 - Final Disposition

6. FINAL DISPOSITION TAKEN AND DATE.

Forf of $250 pay per mo for 1 mo. Total forf $250. 14 Jun 07.

Do not enter “No Punishment”.

Item 7 - Suspension

7. SUSPENSION OF EXECUTION OF PUNISHMENT, IF ANY.

14 Jun 07. Forf of $250 pay per mo for 1 mo, susp for 6 mos, at which time, unless sooner vacated, the forf will be rem w/o further act.

If no suspension type the word "NONE."

m 8 - Final Disposition Taken

8. FINAL DISPOSITION TAKEN BY (Name, Grade, Title)

J. A. BEGOOD, 1stLt, CO

m 9 - CO Taking Final Disposi

- Officer imposing punishment determines whether

offenses are properly punishable under Article 15.

9. Upon consideration of the facts and circumstances surrounding (this offense) (these offenses) 10. DATE OF NOTICE
and upon further consideration of the needs of military discipline in the command, I have TO ACCUSED OF
determined the offense(s) involved herein to be minor and properly punishable under FINAL DISPOSITION
Article 15, UCMJ, such punishment to be that indicated. TAKEN.

J. A. BEGOOD

(Signature of CO who took final disposition in 6) _____

Item 10

- Date accused is notified of the punishment.

9. Upon consideration of the facts and circumstances surrounding (this offense) (these offenses) and upon further consideration of the needs of military discipline in the command, I have determined the offense(s) involved herein to be minor and properly punishable under Article 15, UCMJ, such punishment to be that indicated.	**10. DATE OF NOTICE TO ACCUSED OF FINAL DISPOSITION TAKEN.**
J. A. BEGOOD	**2007/06/14**

(Signature of CO who took final disposition in 6) _____

Item 11 - Right To Appeal

- CO signs

11. The accused has been advised of the DATE OFAPPEAL, right to appeal. ANY.	12. Having been advised of and understanding My right of appeal, at this time I (intend) (do not intend) to file an appeal.	13. IF
2007/06/14 J. A. BEGOOD		
(DATE) (Signature of CO who took final action in 9)	(DATE) (Signature of Accused)	

Item 12

- Marine signs, acknowledging understanding the

right of appeal and indicates intentions.

- If Marine refuses to sign item 12 type:
  - “See item 16”
  - In item 16 type:

    “Marine refuses to indicate intentions or sign item 12”.

Item 12

11. The accused has been advised of the DATE OFAPPEAL, right to appeal. ANY.	12. Having been advised of and understanding My right of appeal, at this time I (intend) (do not intend) to file an appeal.	13. IF
2007/06/14 J. A. BEGOOD	2007/06/14 RONALD B. PARE	
(DATE) (Signature of CO who took final action in 9)	(DATE) (Signature of Accused)	

(CAPTAIN'S MAST) (OFFICE HOURS)
ACCUSED'S ACKNOWLEDGEMENT OF APPEAL RIGHTS

(CAPTAIN'S MAST) (OFFICE HOURS) ACCUSED'S ACKNOWLEDGEMENT OF APPEAL RIGHTS

I, _____, SSN _____,
(Name and grade of accused)

assigned or attached to _____, have been informed of the following facts concerning my rights of appeal as a result of (captain's mast) (office hours) held on _____:

a. I have the right to appeal to (specify to whom the appeal should be addressed).

b. My appeal must be submitted within a reasonable time. Five working days, excluding weekends and holidays, after the punishment is imposed is normally considered a reasonable time, in the absence of unusual circumstances. Any appeal submitted thereafter may be rejected as not timely. If there are unusual circumstances which I believe will make it extremely difficult or not practical to submit an appeal within 5 working days, I should immediately advise the officer imposing punishment of such circumstances, and request an appropriate extension of time which to file my appeal.

c. The appeal must be in writing.

d. There are only two grounds for appeal; that is:

(1) The punishment was unjust, or

(2) The punishment was disproportionate to the offense(s) for which it was imposed.

e. If the punishment imposed included reduction from the pay grade of E-4 or above, or was in excess of: arrest in quarters for 7 days, correctional custody for 7 days, forfeiture of 7 days' pay, extra duties for 14 days, restriction for 14 days, then the appeal must be referred to a military lawyer for consideration and advice before action is taken on my appeal.

_____ _____
(Signature of Accused and Date) (Signature of Witness and Date)

Item 13

- If the Marine submits appeal, type appeal date in

this item.

- If the Marine <u>does not appeal</u> type

“Not Appealed.”

Item 13

11. The accused has been advised of the DATE OF APPEAL, right to appeal. ANY.	12. Having been advised of and understanding My right of appeal, at this time I (intend) (do not intend) to file an appeal.	13. IF
2007/06/14 J. A. BEGOOD	2007/06/14 RONALD B. PARE	Not Appealed.
(DATE) (Signature of CO who took final action in 9)	(DATE) (Signature of Accused)	

Item 14

- If Marine appeals, enter final action and date

decision is made.

- If the Marine did not appeal - block is left blank.

Item 15

- Date of Notice to the accused of the decision of

appeal.

- If the Marine did not appeal – block is left blank.

Examples of Appeals

14. DECISION ON APPEAL, (IF APPEAL MADE), DATE THEREOF, AND TO ACCUSED OF DECISION

Appeal Denied – 25 Jun 07

25 Jun 2007 J. A. BEGOOD

(DATE) **(Signature of CO making decision of appeal)**

15. DATE OF NOTICE OF APPEAL.

25 Jun 2007

---

14. DECISION ON APPEAL, (IF APPEAL MADE), DATE THEREOF, AND TO ACCUSED OF DECISION

Appeal granted, punishment set aside

25 Jun 2007 A. BEGOOD

(DATE) (Signature of CO making decision of appeal)

15. DATE OF NOTICE OF APPEAL.

25 Jun 2007

---

14. DECISION ON APPEAL, (IF APPEAL MADE), DATE THEREOF, AND TO ACCUSED OF DECISION

Red set aside, no further relief granted

25 Jun 2007 J. A. BEGOOD

(DATE) (Signature of CO making decision of appeal)

15. DATE OF NOTICE OF APPEAL.

25 Jun 2007

Item 16 - Remarks

- Anything from a vacated suspension to forwarding

offenses to next superior commander.

- Refusing to sign items 2 and 12.

Example Vacation of Punishment

16. REMARKS

administrative notion, as appropriate, has been completed.

Forf of $250 per mo for 1 mo imposed and susp on 14 Jun 07 vacated – 21 Aug 07.

17. Final

UD#_____ DTD

_____INIT__

Item 17 - Admin Action

- When administrative action is complete.
- Administrative action are UD entries

Item 17 - Admin Action

17. Final administrative action, as appropriate has been completed.

0179 **2007/06/18**

UD#FJH_____ DTD _____INIT_____

Item 18 - Unit

- Unit of accused.

18. UNIT

CO A, 1st Bn, 10th Mar, 2d MarDiv, CamLej

Items 19-21

- **Item 19 - Name**
- **Item 20 – Grade, Rank**
- **Item 21 - SSN**

19. INDIVIDUAL (Last name, First name, Middle initial) SSN	20. GRADE	21.
PARE RONALD B 45 6789 PARE Ronald B Pare Ronald B	PFC, E-2	123

refer to MCO 1070.12, pg 2-10, par 2(a)

Disposition Instructions

The UPB Binder consists of:

- Attached Pages
- Appeals
- Summary Transcripts
- Filed Alphabetically
- New Binder Every Year
- Hold for 2 Calendar Years

Disposition Instructions

- File the original in the SRB
- Copy to Official Military Personnel File
- Copy to unit files (UPB Binder)
- Copy to member

Questions?